



## The Professional Paralegal Job Search: A Guide for Launching Your Legal Career

By French, Christofer Ulmont

Aspen Publishers, 1995. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service!  
 Summary: In this lively, practical paperback, Christofer French, a career counselor at the renowned Denver Paralegal Institute, helps your students package & present the particular skills & qualities they need to find & keep a paralegal job in today's increasingly competitive market. The author presents a full range of effective tools to launch a strategic job search--from successful interviewing techniques & resume-writing skills to follow-up & networking. Organized in eight chapters, this book also details job descriptions & expectations for various types of paralegal work, including government, litigation, in-house counsel, bankruptcy, & real estate, & provides your students strategies for approaching law firms of different sizes. Assign THE PROFESSIONAL PARALEGAL JOB SEARCH & help your students: customize skills for each job opening; use the right "buzz words"; choose which virtues & skills to highlight; discover how to avoid being rejected as "overqualified"; broach the money question in interviews; make the strongest & most compelling presentations .and much more! Filled with sample cover letters, sample resumes, success stories from working paralegals, & an appendix that lists state-by-state paralegal professional organizations, this invaluable reference will assist...



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