



Microsoft Project 2002 For Dummies (3rd)

By Nancy Stevenson

John Wiley & Sons Inc. Paperback. Book Condition: new. BRAND NEW, Microsoft Project 2002 For Dummies (3rd), Nancy Stevenson, Get expert tips on using Project to keep all your projects on track. Make the most of Project to manage people, time, and money. Microsoft Project is a powerful tool for planning and managing projects. But where do you begin? Don't worry! Filled with plain English explanations and practical tips, this friendly guide shows you how to put Project to work right away. You'll discover how to define tasks, allocate resources, manage costs, track progress, communicate information and deliver results on time and within budget. It features: the "Dummies" way; explanations in plain English; "Get in, get out" information; icons and other navigational aids; tear out cheat sheet; top ten lists; A dash of humor; and fun Get smart! Find listings of all our books Create your own personalized book with "Hungry Minds a la Carte[trademark]".



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